



MaineDOT

EIS Quality Control Checklist

Draft EIS Quality Control Checklist

Project Information	
Project Title:	Team Leader:
Project WIN:	EIS Reviewer:

Cover Sheet			
Yes	No	N/A	
☐	☐	☐	List of responsible agencies, including lead agency and any cooperating agencies
☐	☐	☐	The title of proposed action
☐	☐	☐	The name, address, and telephone number of the person from MaineDOT to contact
☐	☐	☐	A designation of the statement as a draft or draft supplement
☐	☐	☐	A one-paragraph abstract of the statement
☐	☐	☐	The deadline and location for comments
☐	☐	☐	23 U.S.C. 327 MOU assignment language is on cover page of the EIS
☐	☐	☐	The cover sheet does not exceed one page
Table of Contents			
Yes	No	N/A	
☐	☐	☐	The Table of Contents include list of tables, figures, appendices
Summary			
Yes	No	N/A	
☐	☐	☐	Introduction
☐	☐	☐	Purpose and need statement paragraph
☐	☐	☐	Alternatives considered paragraph summary
☐	☐	☐	Affected Environment, Environmental Consequences, and Mitigation Measures Summary
☐	☐	☐	Public and Agency coordination
Introduction			
Yes	No	N/A	
☐	☐	☐	Addresses why the EIS is being written
Background			
Yes	No	N/A	
☐	☐	☐	Background information on the existing infrastructure/asset/etc and surrounding area
☐	☐	☐	Includes location, length, type of improvements, and any ROW / Easements needed
Purpose and Need for Action			
Yes	No	N/A	
☐	☐	☐	Purpose and Need Statements
Alternatives			
Yes	No	N/A	
☐	☐	☐	Discussion of Project Build Alternative(s)
☐	☐	☐	Project No Build Alternative
☐	☐	☐	Estimated Project Cost Information
☐	☐	☐	Identification of Preferred Project Alternative(s)



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☐	☐	☐	Project Alternatives Considered but Eliminated from Further Consideration
Environmental Impacts: Natural, Cultural, Social, Economic*			
*Below verify investigation outcomes and project effects are appropriate for each topic			
Natural Resources			
Yes	No	N/A	
☐	☐	☐	Section 7 – Federal Endangered Species
☐	☐	☐	Magnuson-Stevens Fishery Conservation and Management Act (EFH)
☐	☐	☐	U.S. Fish and Wildlife Coordination Act
☐	☐	☐	Migratory Bird Treaty Act
☐	☐	☐	Marine Mammal Protection Act
☐	☐	☐	Bald and Golden Eagle Protection Act
☐	☐	☐	Wild and Scenic Rivers Act
☐	☐	☐	Coastal Barrier Resource Act
☐	☐	☐	Section 401 of the Clean Water Act
☐	☐	☐	Section 404 of the Clean Water Act
☐	☐	☐	Section 10 of the Rivers and Harbors Act of 1899
☐	☐	☐	Section 9 of the Rivers and Harbors Act of 1899
☐	☐	☐	Coastal Zone Management Act
☐	☐	☐	Executive Order 11988 Floodplain Guidance
☐	☐	☐	Hazardous Material
Cultural Resources			
Yes	No	N/A	
☐	☐	☐	Section 106 of the National Historic Preservation Act
☐	☐	☐	Archaeological Resources
☐	☐	☐	Section 4(f) of the Department of Transportation Act
☐	☐	☐	Section 6(f) of the Land and Conservation Act
Social and Economic Resources			
Yes	No	N/A	
☒	☒	☒	[REDACTED]
☐	☐	☐	Farmland Protection Policy Act
☐	☐	☐	Clean Air Act
☐	☐	☐	Noise
☐	☐	☐	Residential and Business
☐	☐	☐	Bicycle and Pedestrian
☐	☐	☐	Construction and Traffic
☐	☐	☐	Utilities
☐	☐	☐	Right of way
☐	☐	☐	Cost
[REDACTED]			
Yes	No	N/A	
☐	☐	☐	[REDACTED]
☐	☐	☐	[REDACTED]
☐	☐	☐	[REDACTED]
Short-Term and Long Term uses			
Yes	No	N/A	
☐	☐	☐	Includes a section that describes the relationship between short term uses of the environment and long-term

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	productivity
Irreversible and Irretrievable Commitments	
Yes	No
☐	☐
Includes a section that describes any irreversible and irretrievable commitments or resources which would be involved in the proposed action	
List of preparers	
Yes	No
☐	☐
List of names and qualifications of the persons who were primarily responsible for preparing the EIS	
Appendix	
Yes	No
☐	☐
Materials prepared in connection with the EIS	
☐	☐
Materials relevant to the decision to be made	
☐	☐
All comments received during the scoping process that identified alternatives, information, and analyses for MaineDOT consideration	
CPD E-File Review	
Yes	No
☐	☐
All template folders and subfiles in the project file	
☐	☐
All applicable documentation in the appropriate project file using the file naming convention	
☐	☐
All final decisions/approval documents saved in the NEPA folder	
☐	☐
All file folders contain complete public records supporting the decisions listed above in the "Environmental Impacts: Natural, Cultural, Social, Economic" section	
ProjEx Review	
Yes	No
☐	☐
All approval dates are on the permit page in ProjEx	
☐	☐
All appropriate assessment and assessment detail tabs are filled out in ProjEx	
☐	☐
NEPA decision is documented on the permit, assessment, and assessment details tab in ProjEx	
Reviewer Comments	

EIS Draft Reviewer: _____	Date: _____
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Final EIS Quality Control Document

I have reviewed this Final EIS Draft and ROD and find that it complies with all applicable federal laws, regulations, and Executive Orders	
☐	All comments have been adequately addressed and incorporated into the final environmental impact statement document
☐	All substantive public and agency comments have been adequately addressed and incorporated into the final environmental impact statement document
☐	All necessary updates have been completed
☐	A legal sufficiency review has been completed for the Final EIS and ROD has been completed
_____ Reviewer: _____ Date:	